

Cabinet – Friday, 23 August 2019 Decision List

Notes:

All decisions in this Decision List which are not identified as RECOMMENDATIONS to Council are capable of being "called-in" under Section 8 of Chapter 4, Part 3 of the Constitution. If not called-in, they will take effect on the expiry of 5 clear working days after the publication of this decision list.

For the avoidance of doubt, the deadline for a call-in request for this decision list will be **Wednesday 4th September 2019**

The officer listed as taking action will generally be the author of the original report unless otherwise notified to the Democratic Services Team.

ACTION BY

ITEM 8: CONTINUATION OF FUNDING FOR FIXED TERM RESOURCES WITHIN THE POST & SCANNING TEAM

DECISION RESOLVED to:

- 1. Approve the release of £52,000 previously identified Digital Transformation funding to allow the continuation of the two fixed term posts for a further 12 months in the Digital Mail Room Team.**

Reason for the decision:

The continued employment of the 2 additional posts within the Digital Mail Room Team will ensure that the team has the capacity and skills available to support the scanning, redaction and copying of applications, and documents until the full introduction of systems and processes to help deliver paperless working.

Making the posts fixed term will provide flexibility to react to changes in delivery and service demands over the next 12 months.

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<p><u>ITEM 09: EGMERE BUSINESS ZONE PROJECT UPDATE</u></p> <p>DECISION RESOLVED to:</p> <ol style="list-style-type: none"> 1. Cease the current scheme and that any unallocated funds are made available for alternative capital projects. 2. Agree to delegate authority the Head of Finance in consultation with the Portfolio Holder for Finance to effect the necessary reserve transfers required in respect of the revenue funding requirements if the decision is taken to stop the project. 3. To retain the Enterprise Zone designation and to approach Norfolk County Council requesting that the Business Rates Pool funding is retained. <p><u>Reason for the decision:</u></p> <p>Based on the options appraisal undertaken ceasing the project at this point is considered to be the most appropriate course of action</p>	<p>Duncan Ellis Head of Finance & Assets Email: duncan.ellis@north-norfolk.gov.uk Tel: 01263 516330</p>
<p><u>ITEM 10: CROMER TENNIS HUB</u></p> <p>DECISION RESOLVED to:</p> <ol style="list-style-type: none"> 1. To give delegated authority to the Head of Legal in consultation with the Portfolio Holders for Leisure and Finance to effect the necessary legal arrangements required to terminate the contractual and other arrangements in respect of the Community Sport Hub at Cromer and to continue with the satellite community tennis facilities as identified in the resolution to Council dated 21 November 2018. 2. That delegated authority be given to the Head of Legal in consultation with the Head of Finance and Assets and the Portfolio Holders for Leisure and Finance to effect the necessary reserve transfers required in respect of the revenue funding requirements. 	<p>Emma Duncan Head of Legal emma.duncan@north-norfolk.gov.uk 01263 516045</p>

Reason for the decision:

Having weighed the relevant factors, including financial, community and reputational impacts it was considered that withdrawing from the project was the preferred option.